

**ACTION PROJECT NARRATIVE**

(Do Not Write In This Space)

Project No.

**SECTION I. BASIC INFORMATION**

(Items 1 through 7 applicable to VISTA and ACV only.)

1. Title of Project Indigent Persons Task Force

2. Applicant Organization (Name and Address--Street, City, State and Zip Code)  
The Young Men's Christian Association of Yale University (Dwight Hall)

Congressional District No. \_\_\_\_\_ County or Area \_\_\_\_\_  
New Haven, Conn. 06520  
Area Code \_\_\_\_\_ Telephone No. \_\_\_\_\_  
436-1480

3. Name and Title of Principal Executive Officer: (Address--Street, City, State and Zip Code)  
Henry B. Freeman  
General Secretary  
Dwight Hall, 404-A Yale Station  
New Haven, Ct. 06520

4. Project Director (Name, Title and Address--Street, City, State and Zip Code)  
Henry B. Freeman  
Dwight Hall  
404-A Yale Station  
New Haven, Conn. 06520

5. Name, Title and Address of Person Primarily Responsible for Preparing Proposal  
Henry B. Freeman  
404-A Yale Station  
New Haven, Conn. 06520  
Area Code \_\_\_\_\_ Telephone No. \_\_\_\_\_  
06520 436-1480

6. Dates of Project Period:

From 7/1/78 Thru 6/30/79

7. Type of Organization (Check Applicable Block)

- County  Tribal Council
- Federal  State
- City/Town  Private Non-Profit\*

\*(Submit Proof of Status, i.e., IRS Certification and/or State Approved Charter)

Other \_\_\_\_\_ (SPECIFY)

8. Type of ACTION Assistance Requested (Check Applicable Block(s))

- ACTION Cooperative Volunteers (ACV)
- Foster Grandparent Program Grant (FGP)
- Retired Senior Volunteer Program Grant (RSVP)
- Senior Companion Program Grant (SCP)
- SCORE/ACE Technical Assistance
- University Year for ACTION Grant (UYA)
- VISTA Volunteers (VISTA)

Other \_\_\_\_\_ (SPECIFY)

**TERMS AND CONDITIONS.** The undersigned accept the obligation to comply with statutes and regulations, policies and the terms and conditions pertinent to this program(s) in effect at the time of the award. The undersigned further agree to comply with Title VI of the Civil Rights Act of 1964 (PL 88-352). The undersigned also certify that they have no commitments or obligations inconsistent with compliance with the above. The undersigned further certifies that the filing of this application has been duly authorized by the governing body of the undersigned.

**SIGNATURES:**  
(Ink Signatures Required)

A. Signature of Principle Executive Officer

Henry B. Freeman Date 3/1/78  
B. Signature of Project Director

Henry B. Freeman Date 3/1/78

## INSTRUCTIONS FOR PAGE 5

### SECTION II

This section is designed to permit you to describe your proposed plan to use ACTION resources to correct the local problems you identify. For each problem you identify, you must complete a separate SECTION II, Project Plan. Additional copies of SECTION II have been printed independently and are available upon request from the ACTION Regional Office. In the space in the upper righthand corner, number consecutively each problem you have identified.

#### ITEM 1

Briefly state the specific problem you wish to address. A problem is an unsatisfactory situation your organization wishes to change. Words such as "education" or "health" are not problems in this case because they do not describe a situation that needs to be changed. On the other hand, students from a specified population who read an average of two years below the national average does describe a situation you may plan to change.

#### ITEM 2

This section offers you an opportunity to expand upon the problem. It should indicate the location and boundaries of the area to be served, demographic information on the community and the recipients of the service, and other factors which clarify the problem.

#### ADDITIONAL INSTRUCTIONS FOR ORGANIZATIONS APPLYING FOR FGP, RSVP OR SCP GRANTS

For each of the Older Americans programs the primary problem to be addressed has been identified by the legislation in terms of the needs of the older persons serving as volunteers. In this part of the narrative, identify the local circumstances and conditions which will be addressed and improved by the proposed project.

#### ADDITIONAL INSTRUCTIONS FOR ORGANIZATIONS APPLYING FOR UYA

Each participating agency must complete a Section II for each problem which will be addressed by UYA Volunteers. These Section II's should accompany both the planning and operational grants.



## PART A. PROBLEM IDENTIFICATION AND ANALYSIS

1. State the specific problem your proposed project will address using ACTION resources. Quantifiable, measurable terms should be used.

As a large urban community, New Haven is a city in which one finds many indigent men who--because of alcoholism, joblessness, disability, and/or psychological problems--have little access to treatment programs, no liaison with area social service programs, and perhaps most importantly, no place to go.

The above analysis of the plight of indigents in New Haven is the result of a six month survey of fifteen different alcohol treatment programs in New Haven, interviews with police department personnel, Salvation Army and YMCA personnel, and the ministers of the various downtown churches

2. Fully describe the problem by providing additional information (including statistics) that supports and clarifies the problem statement.
- who frequently deal with such persons who appear at their doors requesting help.

The problem is basically three fold: (1) indigents have no place to go in order to get help and assistance, (2) those places that are approached (ie primarily area ministers and the YMCA and police) have little information at their disposal in regard to possible sources of help and assistance with such things as food, shelter, welfare benefits, and treatment for alcoholism. (3) those programs (such as the Alcohol Council of New Haven) have very limited success and resources available for dealing with indigent alcoholics.

3. Describe the major causes of the problem.

The problems of the individuals are too varied to describe (broken homes, alcoholism, joblessness, etc.) The major problem as perceived by those persons interviewed who deal with indigents in New Haven is that with the closing of the Yale Hope Mission in 1966 there is a vacuum in New Haven in regard to a place where these persons can go to get help directly (such as food, shelter, and as strange as it may seem, attention and friendship) as well as referral to other programs (such as detoxification programs, traveler's aide, employment, etc.)

4. Describe the major consequences of the problem.

The major consequence of the problem is that these persons spend their afternoons sitting on the green with no place to go, do not receive help, and have little chance of ever improving their own lives.

## SPECIFIC INSTRUCTIONS FOR PAGE 7

### PART B. GOALS AND OBJECTIVES

List the goals and objectives of your proposed project that address the problem identified in PART A. Goals are the key or principle results expected of the project. They should state the actual major changes in the problem that the project will attempt to produce and are generally long term in nature. Below each goal state the principal and subordinate objectives in measurable terms which together will lead to the accomplishment of that goal. Estimate the time on a weekly, monthly or quarterly basis by which each goal and objective will be accomplished in the second column of the chart. The third column will be used to monitor your actual achievement and should be left blank at this time.

The goals and objectives should be written according to the following format:

Goal: To establish in Prince George's County a cooperative with a membership of 150 low-income farmers.

Principal Objective: To have held the first organizational meeting of the cooperative with 50 of the 250 low-income farmers in Prince George's County in attendance.

Subordinate Objective: To have advertised the meeting through newspaper and radio.

Principal Objective: To have contacted 50 potential buyers in the Baltimore area and have secured tentative commitments to buy from Co-op from 10 of them.

#### ADDITIONAL INSTRUCTIONS FOR ORGANIZATION APPLYING FOR FGP, RSVP OR SCP GRANTS

When stating objectives for these programs, be sure to specify the following on a quarterly basis for the first year of operation and on an annual basis for each subsequent year of the project period.

- Recruitment of Volunteers
- Number of Volunteers
- Number of hours of service
- Number of Volunteer stations or volunteer assignments
- Development of volunteer stations
- Number of hours of orientation and in-service training
- Number of children to be served for FGP
- Number of adults to be served for SCP

Problem No.

WORK PLAN

GOALS AND OBJECTIVES	PLANNED PERIOD OF ACCOMPLISHMENT	ACTUAL ACCOMPLISHMENT
<p>Goal: To establish in New Haven a community center specifically geared toward (1) providing a program that helps meet the physical and personal needs of 25-50 indigent people on a daily basis (2) drawing together community resources in such a way that the center can provide such things as a hot meal, counseling, and a caring environment and (3) providing referral to other social service facilities and programs.</p> <p><u>Principle Objectives:</u></p> <ol style="list-style-type: none"><li>1. Set up contacts with 8 to 10 additional churches and organizations for purpose of securing commitments of financial support and volunteers.</li><li>2. Develop referral opportunities that make use of 10 alcohol related agencies presently underutilized by indigent population.</li><li>3. Work with Project Director on the development of indigent population in the active running of the program. (one specific objective: employment of indigents--primarily through CETA funding--for continuation and expansion of program)</li></ol>	<p>7/1/78--9/30/78</p> <p>7/1/78--1/1/79</p> <p>1/1/79-- 6/30/79</p>	



## PART C. INTEGRATED PROGRAMMING

If your project anticipated using Volunteers from more than one ACTION program, describe below how their activities will be coordinated. Explain how this project will be coordinated with other community, state and/or Federal agencies involved in similar or related activities.

We plan to use one Vista volunteer.

As stated previously, this project is partially the result of a six month study of the perceived needs of local police, social service agencies, alcohol related programs, and area ministers. These various organizations have all had input into the development of the idea and the implementation of the program.

## GOALS AND OBJECTIVES

## Principle Objectives (cont'd.)

4. Phase out of VISTA volunteer (development of volunteer resources--hopefully indigents themselves--who can take over responsibility for areas of development assumed by Vista volunteer)

(It should be noted that a consortium of students, professionals, and representatives of several area churches have been meeting regularly in regard to these development of this project. The program described on the preceding page has been operating for six months on a two day per week basis. The response in terms of support from the community and participation by indigents themselves has been very encouraging.

Problem No.

**PART D. RESOURCES AND COMMUNITY INVOLVEMENT**

1. List those resources your organization will actually use to address the problem and meet your specified goals and objectives. Include all human, material and institutional resources that are committed to this project. Resources could be small as use of a single car for one day a week or as major as free transportation for all Volunteers on the city bus line. They could include part-time services of a staff member of another agency or donated office space. Indicate the source of the resource and its approximate dollar value. (This question applicable to VISTA and ACV only.)

Description of Resource	Source	Dollar Value
Facilities (several churches are available for a five day per week program)	Member churches of the Downtown Cooperative Ministry.	@ \$400 per month
Professional consultation from psychiatric social worker	Herb Cahoon, Director Yale Volunteer Services	unknown
Coordination of volunteer resources	Henry B. Freeman	unknown
Food and equipment	area churches	\$500 per month
<b>TOTAL</b>		<b>\$10,800</b>

TOTAL PER YEAR \$10,800

2. Describe plans for future resource development. Indicate how the proposed project will mobilize additional resources from both within and outside of the service area to help address the problem.

\$10,000 was given to Dwight Hall by the Trustees of the former Yale Hope Mission to research the need for such a program. I have little doubt that subsequent money will be available to implement such a project.

Since people have been working on this idea for the past year, already existing resources can be expanded: more schools can raise money, more churches invol...

3. Describe how you involved the people you propose to serve in the planning and development of your project.

Indigent alcoholics were consulted from the very beginning. One person in particular requested the program and others have been active in publicity, etc. We feel that this project has had remarkable participation especially considering the fact that we are dealing with a population that is considered by many people to not respond to any form of assistance.

4. Describe how you intend to involve the people you propose to serve in the implementation of your project. (This question not applicable to RSVP, FGP, and SCP.)

The Vista worker will work closely with a governing board in charge of the development and implementation of this project. Specific responsibilities will include community organizing (both among the indigents themselves and in regard to community support for the program.

5. Describe your plan for continued involvement of the total community in the project including plans for transferring volunteer skills or tasks to community people so that permanent resources will be left in the community when ACTION resources are withdrawn.

By the end of next year we plan to have (1) funding support from the New Haven Foundation (2) Dwight Hall's own financial resources (including the Yale Hope Mission funds) and (3) financial and volunteer support from at least ten area churches. Staffing will include one full-time social worker, volunteer professional consultants (already available), and a minimum of 25 volunteers (15 are already working). We feel that these are very realistic plans that will enable the Vista volunteer to transfer his skills to other participants.



### SECTION III. PROJECT MANAGEMENT

1. Attach organization charts of your organization and the proposed project including the Volunteer supervision structure.
2. Attach the job description and resume of the individual who has the major responsibility for managing the proposed project on a day-to-day basis. For grant programs this normally will be the project director. For VISTA and ACV it is normally the Volunteer supervisor.
3. How will supervision be provided for the Volunteers? Will supervision be a full-time or part-time responsibility?

If full-time Volunteers are to be supervised by persons devoting only a portion of their time to that activity, specify what proportion will be spent supervising the Volunteers and describe the individual's other responsibilities.

Henry B. Freeman, the Director of Dwight Hall, will serve as supervisor to the Vista volunteer. Herbert A. Cahoon, a professional psychiatric social worker with 20 years experience in this area will also be involved in regular supervision of all volunteers working with this program.

4. What do you anticipate Volunteer training needs to be and what is your plan to meet these needs?

The Vista volunteer will need (1) an understanding with regard to the New Haven community and (2) some experience in dealing with indigent alcoholics.

A training program is being planned that will use community personnel to acquaint the volunteer with various community agencies, programs, etc. Professionals from Yale, the Shirley Frank Foundation, and the Alcohol Council of New Haven will provide a training program that will help the volunteer become comfortable in dealing with those involved in the project.

5. Describe the project related transportation needs of the Volunteers and how will these needs be met?

Public transportation is readily available. Reimbursement will be made for transportation costs.



VISTA and ACTION COOPERATIVE VOLUNTEER PROGRAMS

1. What are the earliest and latest possible starting dates for this proposed project?

Earliest June 1, 1978 Latest September 30, 1978

2. Indicate when you want groups of Volunteers to arrive:

No. Of Volunteers	Group of Volunteers	Proposed Date of Arrival	Minimum No. of *NRV's	Minimum No. of **LRV's
<u>one</u>	1st	<u>July 1, 1978</u>	<u>either (local preferred)</u>	<u></u>
<u></u>	2nd	<u></u>	<u></u>	<u></u>
<u></u>	3rd	<u></u>	<u></u>	<u></u>

\*Nationally Recruited Volunteers

\*\*Locally Recruited Volunteers

3. What is the maximum number of Volunteers you expect to be working on this proposed project at any one time? one

4. If you expect to use locally recruited low-income VISTA Volunteers on your project, state your plan for their individual career development and describe the process by which it will be implemented.

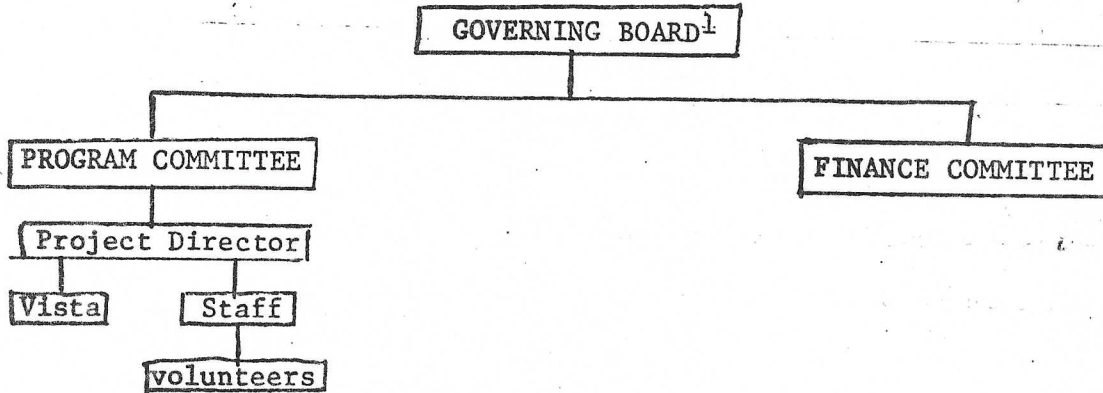
Career development plan will depend upon the volunteers interests and career goals.

DWIGHT HALL  
YALE UNIVERSITY CHRISTIAN ASSOCIATION

HENRY B. FREEMAN, M. Div., *General Secretary*

NEW HAVEN, CONNECTICUT

The following is an organizational chart for the project under consideration:



<sup>1</sup>The Governing Board is made up of representatives of downtown churches, Dwight Hall, alcohol related agencies (both state and private), volunteers, and indigents involved in the program.